



Introduction to Indico / DFNconf / Zoom

04/Mar/2020



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- **Introduction**
- Using Indico
- Using DFNconf
- Using Zoom



- ***Indico*** is being developed at CERN as a full blown tool for organizing events and meetings
- At EUROfusion it will replace the booking part of fusionTV along with the possibility to upload and share documents.
- Indico is being used by a lot of institutes
 - CERN (obviously), DESY, KIT, ...



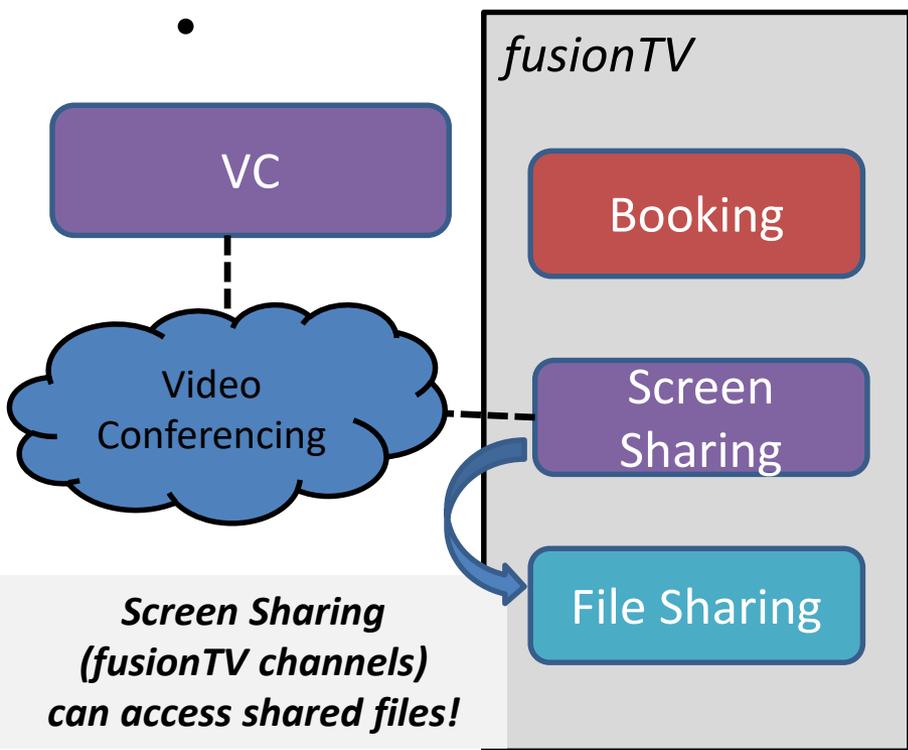
- **Events of different complexity**
- In Indico you can organize all kinds of events. It provides workflows that let you easily manage small seminars and meetings as well as more complicated workshops and conferences. Indico will aggregate and store all events of your institute.

- **Hierarchical Protection Scheme**
- Indico was built with a large organization in mind (CERN). This is why events are organized using a hierarchy of categories and protection of resources at several granularity levels. Different roles can be defined within an event as well. From small schools to large enterprises, Indico is the intuitive solution for organized and secure event storage.

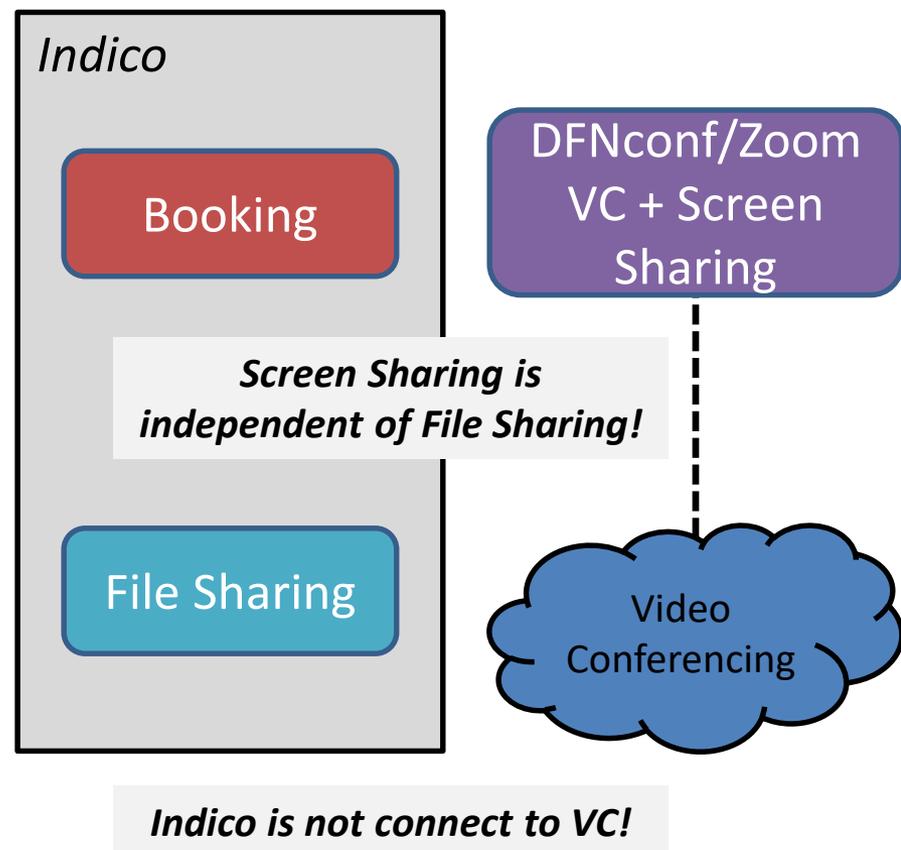
Changing from fusionTV to Indico+DFNconf



Today



Future





Major Changes

- In contrast to fusionTV, it **does not offer an integrated screen-/presentation-sharing functionality**
- It is not linked to any kind of VC system.
- Events and uploaded files will not expire in Indico (unlike in fusionTV).



Major Changes



- **Indico handles authentication and user accounts different than fusionTV !**
- Only persons with a valid EUROfusion accounts can create events!
- Guest access to protected resources can only be granted through **Access Keys** ('PIN') for events.
- **Guests can never upload documents!**



Getting help

- Support contact for Indico@EUROfusion:
indico@euro-fusion.org
- Official Indico User Guide:
<https://learn.getindico.io/>
- Community Forum
<https://talk.getindico.io/>
- All current user documentation will directly available as *Materials* of the “Test Catergory”
<https://indico.euro-fusion.org/category/1/>



- Introduction
- **Using Indico**
- Using DFNconf
- Using Zoom

Live Demo *** In Parallel ...***



Steps:

- Homepage + Categories
- Show „*** Test Category ***“
- Create Event
- Add Permissions and Access Key
- Add Time table
- Add Materials
- Add Event to Outlook
- Login as Participant with Access Key
- Use “My Profile” for Quick Access
- Add Indico Calendar to Outlook

Indico – Getting Started



Homepage <https://indico.euro-fusion.org>

The screenshot shows the top part of the Indico website. It features a blue header with the 'indico' logo on the left. On the right side of the header, there are three dropdown menus: 'Europe/Berlin', 'English', and 'Login'. Below the header is a dark grey navigation bar with 'Home' and 'Create event' (with a dropdown arrow). Underneath is a light grey section with the text 'Main categories' in orange on the left, and a 'Create event' button followed by two icons (a calendar and an eye) on the right.



Welcome to Indico. The Indico tool allows you to manage complex conferences, workshops and meetings.
To start browsing, please select a category below.

Committees	empty	⇒
Project and Scientific Boards	empty	⇒
Conferences, Workshops and Events	empty	⇒
Meetings	empty	⇒
Work Packages and Projects	empty	⇒
EUROfusion PMU	5 events	⇒
EUROfusion Coordinator	empty	⇒
Global EUROfusion Consortium	empty	⇒
EIROforum	empty	⇒
*** TEST Category ***	4 events	⇒

Indico Concepts: Categories



- **Categories** are like folders in a filesystem. They are used to group events and to assign permissions.
- **Categories**
 - are organized **hierarchically**.
 - are maintained by category managers
- Category security settings
 - **Managers** (have all permissions)
 - **Protectionmode**
 - Public / Protected / Inheriting (from parent category)
 - **Access Control List** (protected categories only)
 - Who can view events in this category
 - **Restricted event creation**
 - Who can create events in this category

Indico Concepts: Categories



- A **Category** hierarchy has already been designed and implemented.

Top Level Categories

Committees

Project and Scientific Boards

Conferences, Workshops and Events

Meetings

Work Packages and Projects

EUROfusion PMU

EUROfusion Coordinator

Global EUROfusion Consortium

EIROforum

*** TEST Category ***

*** Test Category ***



Use the *** **TEST Category** *** for playing with Indico.

*** TEST Category ***

4 events



Do not create “real” events here.

Current User Documentation will always be stored here.

*** TEST Category ***

Create event ▾

↑ Parent category



This category is meant for testing purposes only!

All events older than 3 months will be automatically deleted.
Do not use this category for real events!

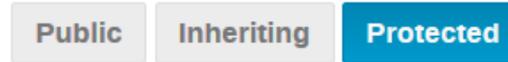
Materials

- Indico Quick Start Guide 20200124.pdf
- Infinity_Connect_Webapp_Userguide_v2...
- User Guide - Indico+DFNconf 20200131.pdf



- **Events** can be of type: **Meeting**, **Lecture** and **Conference**
 - Event types **Lectures** and **Conference** offer a bunch of sophisticated and advanced features.
 - Typically you might want to use type **Meeting**
- **Protectionmode** for events can be set individually, i.e. independent of the parent category.
 - Public
 - Protected
 - Inherited (from category)

Protectionmodes: Who can access an Event?



 **Protected**
This object is **only** accessible by the **users specified** below and the **managers of parent resources**.

Protected

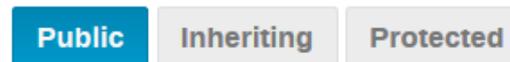
- Category Managers
- User/Groups which have been explicitly granted access
- With Access Key (if configured)



 **Protected**
This object is not publicly accessible since **IT Workshops *protected*** (Category) is protected.

Inheriting (in Protected Category)

- Category Managers
- *Users with Access rights for the Category*
- User/Groups which have been explicitly granted access
- With Access Key (if configured)



 **Public**
This object is publicly accessible since it is set as public.

Public

- Everybody 😊

Creating an Indico Event



Create new meeting

Category * Test Category

Choose category



Choose an appropriate category
Indico won't let you select a category where you don't have access to

Event title * Discuss Indico@EUROfusion

Start * 03/03/2020 15:00

End * 03/03/2020 17:00

Timezone * Europe/Berlin

Location Venue Room

Protection mode

Public

Inheriting

Protected



Protected

The event will **only** be accessible by the **managers of parent categories** and users you give access to.



Protect your Meeting !

Create event

Cancel

Event Settings



Settings

	Title Discuss Indico@EUROfusion 
	Description Discuss the details on how to use Indico at EUROfusion. VC details are as follows: ...
	Short URL None
	Date 3 March 2020 
	Time 15:00 - 17:00
	Timezone Europe/Berlin
	Room None 
	Venue None
	Address None
	Chairpersons Denis Kalupin Submitter 
	Contact title Contact 
	Email stefan.beck@euro-fusion.org
	Phone None
	Keywords None 
	External IDs None

Description is only visible for authorized users. You can provide VC details here.

Chairpersons can upload materials for this meeting.

Contact details are only visible for authorized users.



Recommendation

- In general:
 - **Copy VC details to event description**
 - Event description is protected if event is protected.
 - Event description is available in calendar
- DFNconf
 - Use invitation template for VC details
 - Copy them to Indico event description

Event Permissions



- Permissions for events can be assigned individually, i.e. independent of the parent category.
- **Access permission** allows you to access all **Meeting** details and **Materials**.
However, it does not allow upload of materials!
- One can get Access permission by either using the **Access Key** or by explicit grant of the **Meeting Manager** (or by being a manager of the parent category).
- By default, only you, the category managers and the **Chairperson** (if any) can upload materials. You must grant **Manage – Submissions** rights to additional users in case they should be able to upload materials!



Recall !

Major Changes

- **Indico handles authentication and user accounts different than fusionTV !**
- Only persons with a valid EUROfusion accounts can create events!
- Guest access to protected resources can only be granted through **Access Keys** ('PIN') for events.
- **Guests can never upload documents!**



Event Protection



Permissions

Add	User / Group	Role
	Category Managers	MANAGE ACCESS
	Denis Kalupin denis.kalupin@euro-fu...	SUBMISSION
	Emilia Genangeli emilia.genangeli@euro...	ACCESS SUBMISSION
	Stefan Beck stefan.beck@euro-fusi...	MANAGE ACCESS

Chairpersons automatically get submission rights for uploading materials.

Additional Indico users can get individual permissions.

The Meeting Manager (You) gets all permissions.

Protection mode

Public Inheriting **Protected**

 **Protected**
This object is **only** accessible by the **users specified** below and the **managers of parent resources**.

Access key

..... 

It is more secure to use only the ACL and not set an access key. It will have no effect if the event is not protected.

The Access Key allows access to all Meeting details and materials. Non-Indico Users need this for accessing the Meeting.



Whenever you search for users in Indico, ensure that you enable the checkbox *Users with no Indico account!*



Users with no Indico account

Otherwise your search will only list users that have logged into Indico at least once.

Indico Concepts: (Event) Timetable

Sessions, Session Blocks, Contributions



Time

Time Table Elements

Event

Contribution (e.g. Welcome)

Session A
(e.g. Morning)

Session Block A1

Contribution A1-1

Contribution A1-2

Break (e.g. Coffee)

Session Block A2

Contribution A2-1

Contribution A2-2

Break (e.g. Lunch)

Session B
(e.g. Afternoon)

Session Block B1

Contribution B1-1

Contribution B1-2

Break (e.g. Coffee)

Session Block B2

Contribution B2-1

Contribution B2-2

All timetable parts are optional! You do not need add any!



Discuss Indico@EUROfusion



Tuesday 3 Mar 2020, 15:00 → 17:00 Europe/Berlin

Denis Kalupin

Description Discuss the details on how to use Indico at EUROfusion.

VC details are as follows: ...

Contact stefan.beck@euro-fusion.org

15:00 → 16:00 **Indico Administration at EUROfusion**

Speaker: Rudolf Bauer (EUROfusion)

1h



16:00 → 17:00 **Technical Requirements for Running Indico at EUROfusion**

Speaker: Stefan Beck

1h



Indico Concepts: Materials



- ***Materials*** are document attachments to categories, events and contributions.
- They can be organized in folders
- They can have security settings on their own.
- Typical attachments are PowerPoint slides or PDF documents.
- **You can add links, too. E.g. links to IDM documents.**



Add materials to the event.

You can attach files or links using the buttons on the right.



Upload files



Add link

Note: Documents cannot be altered during the meeting and then saved for download as it was possible in fusionTV.

Adding Event to your Outlook calendar



- Use the calendar symbol on the Event page and select the desired download format:
Calendar file vs ***Detailed timetable calendar file***.
- ***Detailed timetable calendar file*** creates multiple Outlook events if the ***Event*** has multiple contributions.

The screenshot shows a dark-themed interface with a top navigation bar containing icons for home, documents, filters, calendar, attachments, and download. A white dropdown menu is open, displaying the following options:

- Download current event:
 - Calendar file
 - Detailed timetable calendar file
- Permanent link for public information only:
- Permanent link for all public and protected information:
- Detailed timetable

A blue callout box with the text "Copy this one ->" points to the "Permanent link for all public and protected information" option. Below the links, a note reads "Please use CTRL + C to copy this URL".

Contact

Adding Event to your Outlook calendar



- **Event** description plus direct link to the event is included in Outlook appointment.

Subject	Discuss Indico@EUROfusion		
Location			
Start time	Di 03.03.2020 	15:00 ▼	<input type="checkbox"/> All day event
End time	Di 03.03.2020 	17:40 ▼	

Discuss the details on how to use Indico at EUROfusion.

VC details are as follows: ...

<https://indico.euro-fusion.org/event/3/>

- You can use this event to send Outlook invitations. So you get feedback who will attend.

Login as Participant with Access Key



If you configure an Access Key for your Event, unauthorized users can enter the Access Key here:

Access Denied

This event is protected with an access key.
Please enter it below.



[Go to the main page](#)

Favourite Categories



We have 100+ categories!

Tipp: Add your important categories as favourites

Public Europe/Berlin S. Beck

Create event Parent category

Add to your favourites
This will make events in this category visible on your Dashboard.

DFNconf (Pexio) Web interface user guide

Remove from your favourites

Using *My Profile* / *Dashboard* for Quick Access



Home Create event Administration My profile

Home » My Profile

My Profile

Dashboard



Stefan Beck

Settings

✉ stefan.beck@euro-fusion.org

☎ +49 171 xxx

Your categories

*** TEST Category ***

Home



EUROfusion PMU

Home



Your events at hand

7 Feb 2020 Discuss basic usage of Indi...



7 Feb 2020 Test



3 Mar 2020 Discuss Indico@EUROfusion



4 Mar 2020 Training Session on new co...



Happening in your categories

3 Mar 2020 Discuss Indico@EUROfusion

*** TEST Category ***

4 Mar 2020 Training Session on new communication tools INDIC...

*** TEST Category ***

Add Indico Calendar to Outlook



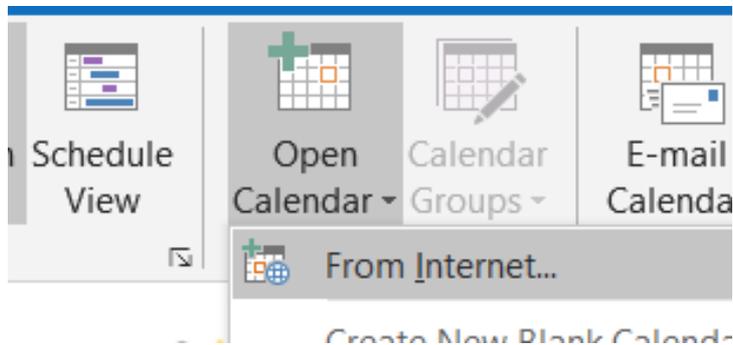
- You can add **all** Indico events (for which you have access to), as a separate calendar to your Outlook.
 - Gets by default automatically updated every 30m: *Outlook -> File -> Options -> Advanced -> Send and receive*).
- Login to the Indico Homepage and use the Calendar Icon:

A screenshot of the Indico web interface. At the top right, there is a blue button labeled 'Create event' with a dropdown arrow. To its right are three icons: a calendar, an eye, and a pencil. A modal dialog box is open in the center, titled 'Download current category:'. Below the title is a blue icon of a calendar and the text 'Calendar file'. The dialog contains two sections: 'Permanent link for public information only:' with a text box containing the URL 'https://indico.euro-fusion.org/export/categ/0.ics?from', and 'Permanent link for all public and protected information:' with a text box containing the same URL. Below the second URL is the instruction 'Please use CTRL + C to copy this URL'. To the right of the dialog, there is a blue button with the text '<- Copy this one'. The background shows a blurred view of the Indico interface with text like 'dico. The Indi', 'd meetings.', 'ing, please se', 'ferences,', and 'empty'.

Add Indico Calendar to Outlook



- Open Outlook calendar and use ***Open Calendar / From Internet*** and paste the URL.



Paste URL

New Internet Calendar Subscription

Enter the location of the internet calendar you want to add to Outlook:

<https://indico.euro-fusion.org/export/categ/0.ics?from=-31d&a>

Example: webcal://www.example.com/calendars/Calendar.ics

OK

Cancel

Rename calendar

Other Calendars

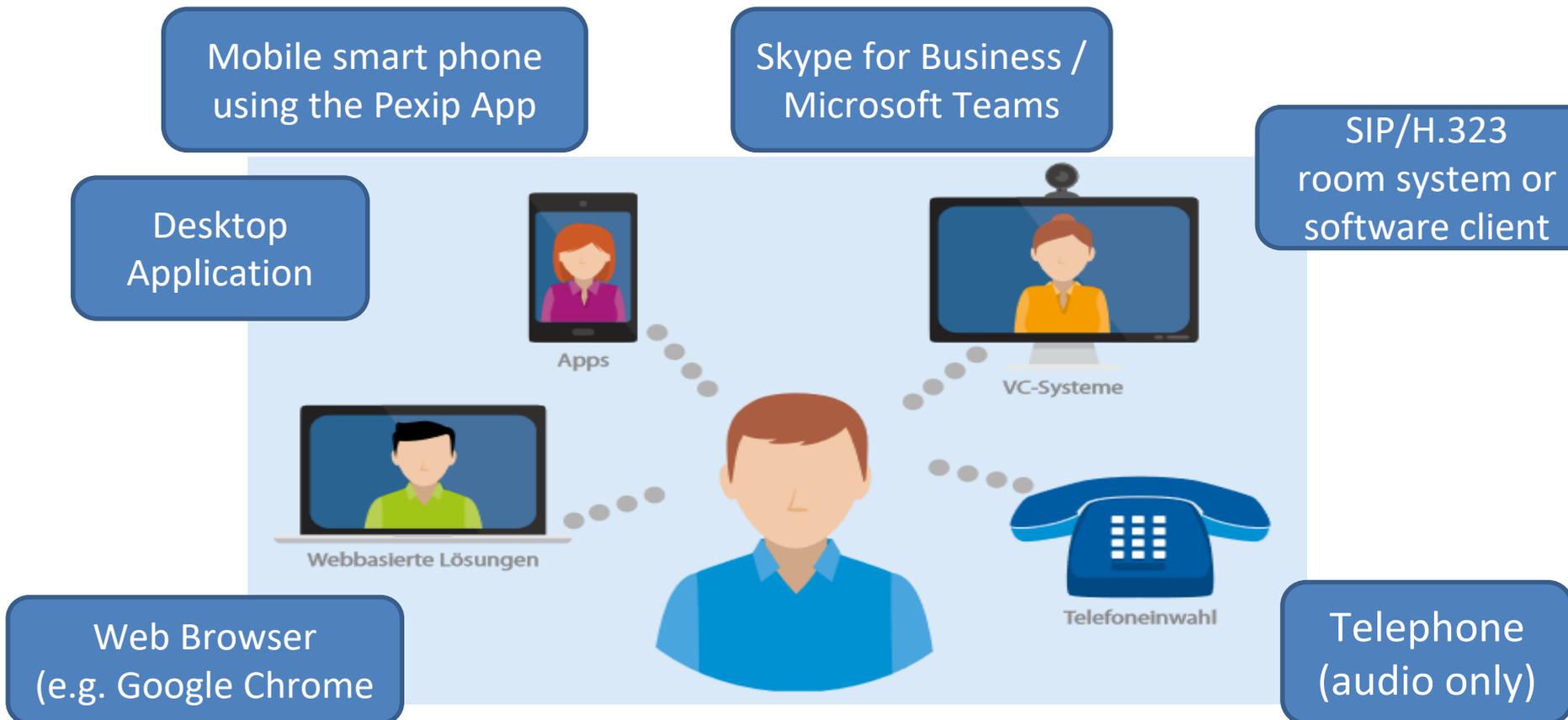
Indico@EUROfusion



- Introduction
- Using Indico
- **Using DFNconf**
- Using Zoom

DFNconf is a new generation videoconferencing service for the scientific community.

The service can be used by different means.



Login as Organizer



- The DFNconf login page: <https://my.conf.dfn.de/>
- Start by choosing your home organization first:



Namen Ihrer Einrichtung (oder Teile davon) angeben:

[Einrichtung aus einer Liste wählen](#)

[Hilfe](#)

[Datenschutz](#) - [Impressum](#)



Anmelden bei DFNconf Dienst

Benutzername

Passwort

Anmeldung nicht speichern

Lösche die frühere Einwilligung zur Weitergabe Ihrer Informationen an diesen Dienst.

Anmelden



Create Meeting



- Select ***New Meeting Room***

DFNconf-Portal

 [ADOBE CONNECT](#) | [WELCOME, STEFAN BECK](#) | [CHANGE PASSWORD](#) | [LOGOUT](#)



[Home](#) | [Meeting Rooms](#) | [Lectures](#) | [Telephone Conferences](#) | [Recordings](#) | [Help](#)



[NEW MEETING ROOM +](#)

[NEW LECTURE +](#)

[NEW TELEPHONE CONFERENCE +](#)

[IMPORT ROOM +](#)

[IMPORT MCU CONFERENCE +](#)

Create Meeting



New Meeting Room

Name:

The name used to refer to this Virtual Meeting Room. Maximum length: 250 characters

Host PIN:

This optional field allows you to set a secure access code for participants who dial in to the Virtual Meeting Room. Length: 4-20 digits, including any terminal #. Note: if a guest PIN is set the host PIN and the guest PIN must have the same number of digits or both PINs must end with #. [About PINs, Hosts and Guests](#)

More Settings [\(Hide\)](#)

Description:

A description of the Virtual Meeting Room. Maximum length: 250 characters

Allow Guests:

Yes: the conference will have two types of participants: Hosts and Guests. You must enter a PIN in the field above to be used by the Hosts. You can optionally enter a Guest PIN in the field below; if you do not enter a Guest PIN, Guests can join without a PIN, but the meeting will not start until the first Host has joined.

No: all participants will have Host privileges. For more information, see [About PINs, Hosts and Guests](#)

Guest PIN:

This optional field allows you to set a secure access code for participants who dial in to the Virtual Meeting Room. Length: 4-20 digits, including any terminal #. Note: if a guest PIN is set the host PIN and the guest PIN must have the same number of digits or both PINs must end with #.

Meeting Security



#	Access	Roles	Host PIN	Allow Guests	Guest PIN
1	Anyone - no PIN required	All participants have the same Host privileges.	Leave blank	Select No	Leave blank
2	All participants must enter the same PIN	All participants have the same Host privileges.	Enter the PIN	Select No	Leave blank
3	Hosts must enter a PIN but Guest do not	Participants who enter the PIN have Host privileges. All other participants have Guest privileges and do not need to enter a PIN.	Enter the PIN	Select Yes	Leave blank
4	Hosts and Guests must enter different PINs	Participants who enter the Host PIN have Host privileges. Participants who enter the Guest PIN have Guest privileges.	Enter the PIN (must be different from the Guest PIN)	Select Yes	Enter the PIN_ (must be different from the Host PIN)
* If you configure a Guest PIN, you must also configure a Host PIN.					

Invitation Template



DFNconf-Portal

ADOBE CONNECT | WELCOME, STEFAN BECK | [CHANGE PASSWORD](#) | [LOGOUT](#)

en

Home

Meeting Rooms

NEW MEETING ROOM +

NEW LECTURE +

IMPORT MCU CONFERENCE +

Meeting Rooms

Name	Description	Room Number	Invitation (de)	Invitation (en)
Beck -Room 1	Room for regular IT workshops	97984301	Textvorlage	Template



Live Demo of DFNconf

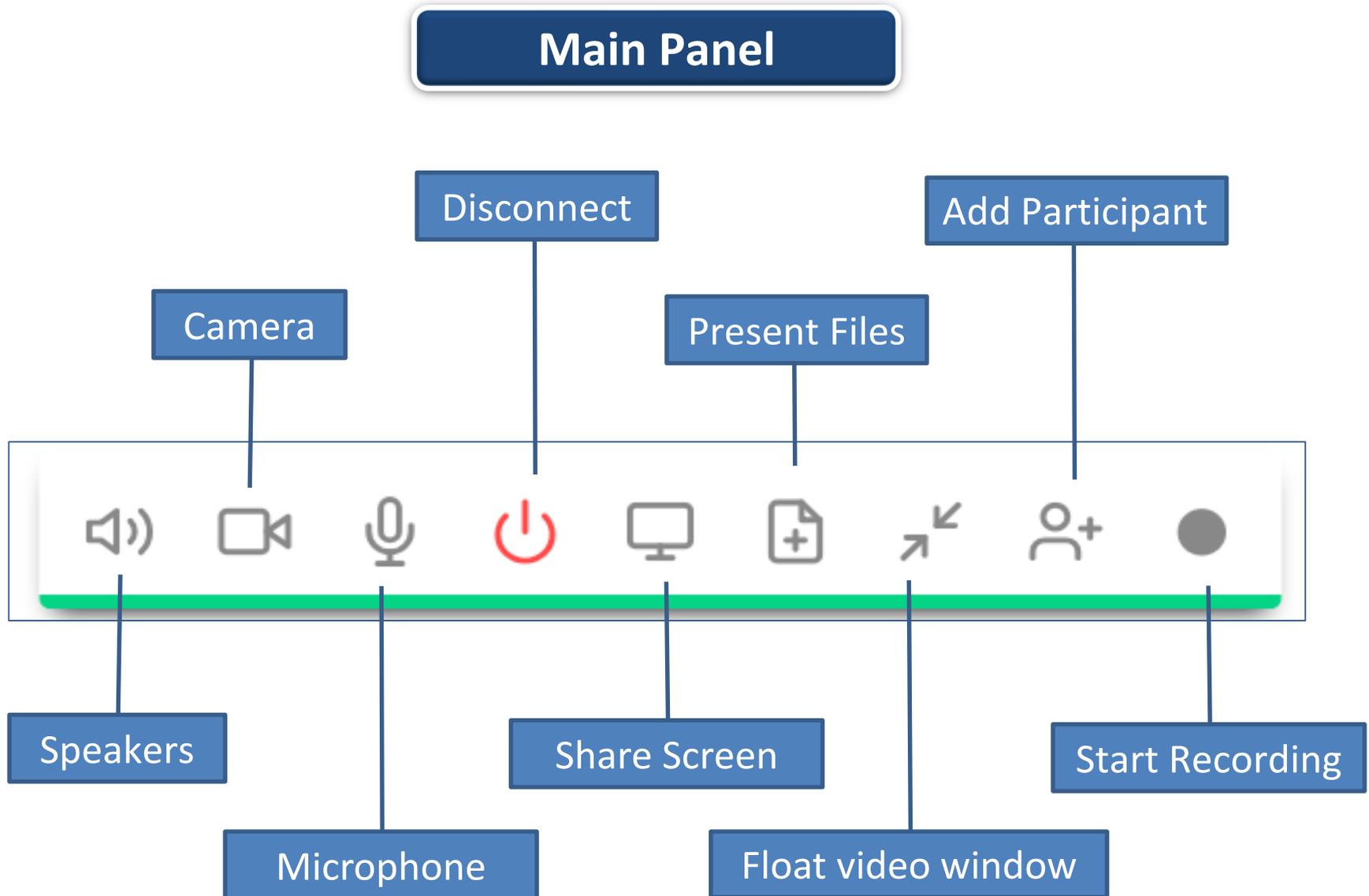
- Create Meeting
- Join Meeting

DFNconf Web Browser Interface



The screenshot displays the DFNconf web browser interface. At the top left is the DFN logo. The main content area features a large 'DFN' logo and the text 'dfnconf' and 'Herzlich willkommen'. A navigation bar at the bottom contains icons for audio, video, microphone, power, screen, document, cursor, and user management. A timeline at the bottom shows a duration of 00:22:13 with markers at 15m, 20m, and 15:29. Callouts point to various UI elements: 'Show side panel' points to a hamburger menu icon on the left; 'Show selfview' points to a self-view icon in the top right; 'Main Panel' points to the central content area; and 'Timeline' points to the bottom navigation bar.

DFNconf Web Browser Interface



DFNconf Web Browser Interface



Side Panel

List Events

The screenshot shows the 'List Events' side panel. At the top, there is a header with a back arrow, the ID '07027386', and a three-dot menu icon. Below the header is a toolbar with a chat icon and a participants icon. The main content area displays a notification: 'Stefan Beck joined'. At the bottom, there is a text input field with the placeholder 'Write a message'.

List Participants

The screenshot shows the 'List Participants' side panel. At the top, there is a header with a back arrow, the ID '97987386', and a three-dot menu icon. Below the header is a toolbar with a chat icon and a participants icon. The main content area displays the name 'Stefan Beck' next to a small person icon. At the bottom, there is a text input field with the placeholder 'Filter by name'.

A close-up of the 'Control' button, which is a grey rounded rectangle with the text 'Control' and a three-dot menu icon above it. To the left of the button is a small circular icon with a right-pointing arrow.

Open Control

The screenshot shows the 'Control' side panel. At the top, there is a header with the title 'Control' and a close button (an 'X' icon). Below the header is a toolbar with a 'Close control' button. The main content area lists several control options, each with an icon and text: 'Lock meeting' (lock icon), 'Mute all Guests' (muted microphone icon), 'Disconnect all' (circle with 'X' icon), 'Select media devices' (camera and microphone icon), 'Get media stats' (info icon), 'Add Participant' (person with plus icon), and 'Change conference layout' (grid icon).



Presentation can be done with:

In meeting rooms:

- the meeting room PC picture is injected to the VC

Office and Travel use:

- screensharing
- present files



Start meeting room presentation injection

- push “laptop” button on the remote control



- you can also connect your laptop to the KVM-switch
- make sure to have all materials uploaded to Indico

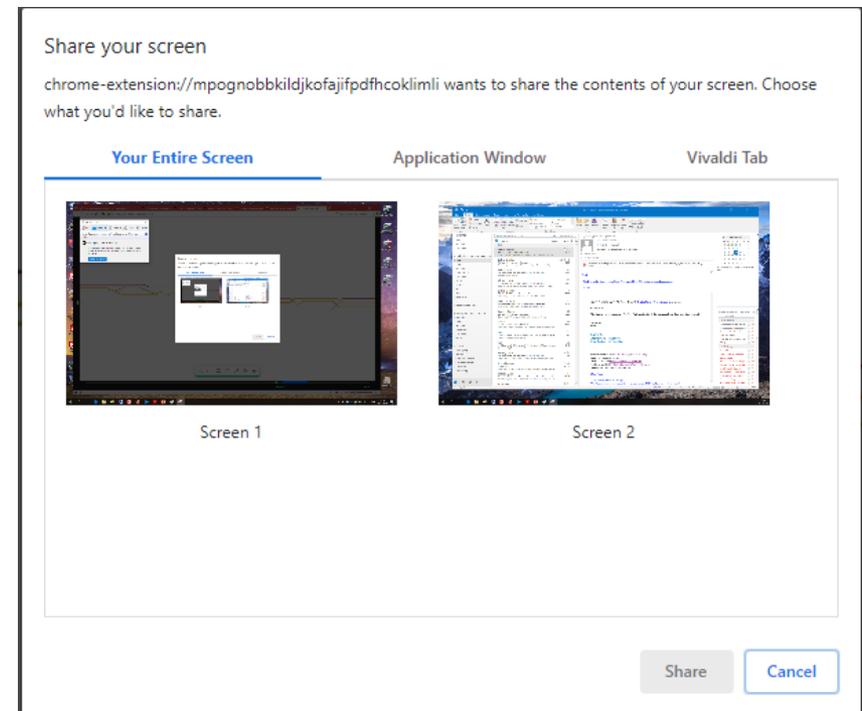


Screensharing

- to start screen sharing



- entire Screen
- single applications
- single browser tabs





Present Files

Share images or PDFs with all other participants by selecting “Present Files” from the main panel



Presentation



Upload or
drag & drop
to present



You can add multiple images (.JPEG, .BMP, .PNG, or .GIF) and PDFs.
Each image will be converted into an individual slide, as will each page of each PDF.



Present Files

By default, every slide will be selected for presenting, but you can click on individual slides to select and deselect them

The screenshot shows a window titled "Presentation" with a close button in the top right corner. Below the title, it says "6 selected". There is a horizontal row of six slide thumbnails. Each thumbnail has a blue checkmark in a circle, indicating it is selected. Below the thumbnails is a plus sign button. At the bottom of the window, there are two buttons: a blue "Present" button and a red "Remove All" button.



Present Files

When you have selected all the slides you want to share, select **Present**.

Use the left < and right > on-screen controls, or the arrow keys on your keyboard, to scroll through the slides.

Whether you are the presenter or a participant, you can view the current presentation in a separate pop-out window.





- Introduction
- Using Indico
- Using DFNconf
- **Using Zoom**



- Up to 100 participants
- Meeting duration limit set to 24 hours
- Features:
 - User management (add, delete and assign roles and add-on features)
 - Admin (advanced meeting controls - enabling and disabling recording, encryption, chat and notifications)
 - Reporting (Run usage reports to learn how many meetings are taking place in your organization, which days, number of participants, number of meeting minutes and more)



- Assign scheduler
 - Allows you to assign someone else to set up your meetings for you. Assignee must also have a Pro plan)
- 1GB of MP4 or M4A cloud recording
 - Record meetings in the Zoom Cloud, where the file can then be downloaded and/or streamed from a browser. Available formats include MP4 (video), M4A (audio) and txt (chat)
[More details here](#))
- Skype for Business (Lync) interoperability
 - Allows Lync users 2010, 2013 and Skype for Business users to initiate a Zoom meeting from the Lync contact list)



Zoom Pro Account Adds-on:

- H.323/SIP Room Connector - Enable H.323/SIP room systems to communicate with desktop, tablet and mobile devices. [More details here.](#)

Zoom website offers a comprehensive documentation and training materials on how to use Zoom on different platforms -- <https://support.zoom.us>.

ZOOM – Pro Account Sign In and Profile



Go to: <https://zoom.us>
and click on “Sign In” link to get into your account.

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES SCHEDULE A MEETING JOIN A MEETING HOST A MEETING ▾ SIGN OUT

PERSONAL

- Profile
- Meetings
- Webinars
- Recordings
- Settings

ADMIN

- > User Management
- > Room Management
- > Account Management
- > Advanced

Attend Live Training
Video Tutorials
Knowledge Base

Ev. ... Edit

Account No. 1111

Change

Personal Meeting ID 81111111-65 Edit
<https://zoom.us/j/81111111651>
✕ Use this ID for instant meetings

Sign-In Email e1111@gmail.com Edit
Linked accounts:

User Type Licensed

Capacity Meeting 100

Language English Edit

Date and Time Time Zone (GMT+0:00) London Edit
Date Format mm/dd/yyyy Example: 08/15/2011

Help

We highly recommend to generate a new meeting id every time you want to host a meeting!

Profile details – i.e. Personal Meeting ID (a unique zoom number: 123-456-7890) and the web link: <https://zoom.us/j/1234567890> (can be used for instant meetings)

ZOOM – Schedule a Meeting - 1



Click on the “SCHEDULE A MEETING” link and enter couple of info in the fields displayed on the form, i.e.:

- Topic - choose a relevant topic name
- Description (optional) - choose a relevant description, if you want
- When - choose the date and time
- Duration - choose the duration of the meeting
- Time zone and recurring - as and if you need it
- Registration - typically, you don't need to set this as required, as you don't want people that are invited to the meeting to register for it

ZOOM – Schedule a Meeting - 2



- Meeting – better option is the system to generate an automated meeting id
- Meeting password – - good practise is to select Required, and a text box will appear to enter a password. You will need to send this password when sending the meeting details email to the participants
- Video – both Host and Participant set as on (if the need is of a video conference)
- Audio – set Both
- Hosting options – it is good to set Enable join before host, as everybody can join the meeting before the host arrives.
- Alternative hosts – no real need to set up anything here

ZOOM – Schedule a Meeting - 3



At the end click on Save. Meeting details will be shown.

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES SCHEDULE A MEETING JOIN A MEETING HOST A MEETING ▾ SIGN OUT

PERSONAL

- Profile
- Meetings**
- Webinars
- Recordings
- Settings

ADMIN

- > User Management
- > Room Management
- > Account Management
- > Advanced

Attend Live Training
Video Tutorials
Knowledge Base

My Meetings > Manage "Test Meeting" Start this Meeting

Topic	Test Meeting	
Description	Description of the meeting	
Time	Jan 23, 2020 12:00 PM London	
Add to	Google Calendar Outlook Calendar (.ics) Yahoo Calendar	
Meeting ID	8111772	
Meeting Password	× Require meeting password	
Invite Attendees	Join URL: https://zoom.us/j/8111772	Copy the invitation
Video	Host	On
	Participant	On
Audio	Telephone and Computer Audio	
	Dial from United States of America	

Meeting Options

[Help](#)

ZOOM - PMU / JEU in Culham



Zoom platform at Culham is only available to EUROfusion PMU and JEU users based at Culham. It is not available to external EUROfusion users.

The Zoom rooms (physical or virtual rooms) can be booked through the roombooker application at Culham (at present only through Vicky and Doreen).

Details on Zoom application, user guide / instructions and FAQ document are available via the Users website.

A screenshot of a web browser displaying the EUROfusion website. The browser's address bar shows the URL: https://users.euro-fusion.org/pages/data-rca/connecting.html. The page header features the EUROfusion logo. The main heading is "Videoconferencing". Below this, a paragraph states: "The videoconferencing facilities provided for JET by UKAEA uses the zoom video-conferencing system. The old H.323-based systems are being phased out." A second paragraph follows: "Instructions for using Zoom in each of the meeting rooms is available on the UKAEA's Nucleus web-site; instructions are also available in each room. Generic (draft) instructions for using Zoom can be found here:". There are two prominent buttons: a purple "Instructions" button and an orange "FAQ" button. A small line of text below the buttons reads: "An explanation of how to use some of the functionality of Zoom is available in this draft document:".



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Thanks for listening!

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