WPPWIE Project Meeting 02 - Minutes

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| **Date:** | 08 June 2021 |
| **Time:** | 15:00 to 15:34 (CET) |
| **Venue:** | Online <https://indico.euro-fusion.org/event/1139> |
| **Version** | **1.0** |

# ****Participants****

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| --- | --- | --- | --- |
| Name | Role | Initials | Email |
| Sebastijan Brezinsek | Project Leader | SB | [s.brezinsek@fz-juelich.de](mailto:s.brezinsek@fz-juelich.de%20%20) |
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| Volker Naulin | FSD Head of Department | VN | [Volker.Naulin@euro-fusion.org](mailto:Volker.Naulin@euro-fusion.org) |
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| Name colour code: green: present, blue: not present | | | |

# Status PWIE (20 min)

**General information by SB:**

The WPPWIE PEP 2021 was uploaded to indico (this meeting) and IDM (<https://idm.euro-fusion.org/?uid=2PJH6H>). For future references, please use only the IDM version, as the files on indico from old meetings will not be updated when new versions are available.

The first WP PWIE Project Board will take place on 22/06/2021 (Tuesday). The PB endorses the budget of 2021. There are about 10 participants and a presentation will be given by SB. For that, 1 information slide per activity from SPLs is required. The slides should show the topic and which labs are involved in the activities. SB will send a template for the slides to the SPLs.

Soon, also the 2022 program planning has to start. It has to be defined how the current activities are continued into 2022. We also need to have feedback from the labs, if they can complete work of 2021 or need to shift to 2022.

The resources are in now all in IMS and need to be reviewed by several reviewers. An information email will be sent by MR.

Please reserve the bi-weekly PWIE meeting in your calendar (the next meeting is scheduled for 4 weeks from now (Tuesday, 06/07/2021)

Please use indico to create meetings for SPs (and to be used as storage for presentations etc) for preparation and midterm meetings. In parallel, use IDM for reports and other documents (SP folder structure has been created)

**Questions:**

VN: Comment on PB: The presentation should focus on the distribution of resources per task, not per lab.

SB: Yes, but the aim was still to show which labs are in which task because the labs are interested in this information.

VN: OK, but it should be an overview on a high level

SB: Yes will be on a high level, but we still need to show which lab is involved where, since some might not know.

AK: Will we continue to use the wiki pages?

SB: There is a discussion about a new wiki, but I would prefer to use indico

# Reports form SPs (10 min)

**SP A:**

JC: Kickoff meeting in the next 10 days

SB: Please before the PB meeting.

JUDITH works , PSI-2 back in operation last week, other facilities in operation

**SP B:** Next preparation meetings for the different activities tomorrow and in the next days

**SP C:** KS is at the Mod-PSI workshop

**SP D:**

AK: No issues, wondering if already next Kickoff meeting is needed? Maybe the next meeting could already be the midterm meeting?

SB: Maybe the next Kickoff Meeting can be combined with TSVV meeting?

AK: No, this meeting would then be too big. Propose to have a very small KOM meeting, and TSVV separate.

**SP X:**

4 days MAGNUM for LIBS (from old WPPFC corona delays in 2021) were performed.

SB: Meeting for TOMAS was done. 2PMs for Belgium RU were shifted from SP X.3 to SPC

**SP ADC:**

SB: There are now weekly meetings for modelling, on the experimental part there are some open points. Extra budget coming from WPDIV was requested

**SP E:** JL not available

# End of the meeting

The meeting ended at 15:34. The next meeting is scheduled for Tuesday, 06/07/2021.

# Actions

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| Nr | Action | Who | Status/deadline |
| 1 | Distribute PEP to SCPs | MR | Done 08.06.2021 |
| 2 | Ask about status of facilities in covid delayed facilities | MR | Open |
| 3 | Distribute template for PB presentations to SPLs | SB | Open |
| 4 | Provide SB with 1 info slide per activity | SPLs | Open |
| 5 | Start planning for 2022 activities and get feedback from labs if they have delays in their 2021 activities | SPLs | Open |
| 6 | Send info email about IMS task review process | MR | Open |
| 7 | Set up next meeting (date: 06/07/2021) | MR | Open |